



## CARETAKER CHECKLIST

Please check any items you wish for us to provide:

### Interior Inspection of:

- Alarm system, doors, windows
- Air Conditioning or heat system for proper operation
- Change filters if needed
- Adjust temperature as necessary
- Circuit breakers, televisions, phones
- Lighting/timers—change as appropriate and adjust blinds
- Hot water heater/water softener for leaks
- Ceilings/walls for stains, mildew or mold
- Appliances for proper operation

### Exterior Inspection of:

- Landscape/pest problems
- Weather damage
- Pool maintenance performed
- Lawn/landscape service performed
- Removal of papers/advertising from doors
- Return trash can to garage or appropriate place
- Water exterior plants
- Start cars/golf carts

### Additional Services Available (please check if desired):

- Hurricane preparation
- Cold weather/freeze preparation
- Outdoor furniture removal/set-up
- Arrange for and oversee repairs/maintenance
- Wait for deliveries
- Pre-arrival grocery shopping
- Schedule appointments: \_\_\_\_\_
- Other: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

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